



Standards Committee

Date: FRIDAY, 16 MAY 2014

Time: 11.30am

Venue: COMMITTEE ROOM, 2ND FLOOR, WEST WING, GUILDHALL

Members: Judith Barnes (*Co-opted Member*) Felicity Lusk (*Co-opted Member*)
Nigel Challis Alderman Julian Malins
Michael Hudson Virginia Rounding
Deputy Alastair King Tom Sleigh
Oliver Lodge *Co-opted Member Vacancy*
Edward Lord *Co-opted Member Vacancy*

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Lunch will be served in Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**
To receive the Order of the Court of Common Council, 1st May 2014.

For Information
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**
To elect a Chairman pursuant to Standing Order no. 29.

For Decision
5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman pursuant to Standing Order no. 30.

For Decision
6. **MINUTES OF THE PREVIOUS MEETING**
To agree the minutes of the meeting held on 31st January 2014.

For Decision
(Pages 3 - 8)
7. **STANDARDS COMMITTEE -TERMS OF REFERENCE AND FREQUENCY OF MEETINGS**
The Committee is asked to note its terms of reference, the terms of reference of its sub committees and the meeting dates for the 2014/2015.

For Information
(Pages 9 - 18)
8. **AMENDMENTS TO THE MEMBERS' CODE OF CONDUCT**
A joint report of the Town Clerk and the Comptroller & City Solicitor in respect of amendments to the Members' Code of Conduct (disclosable interests and the introduction of a mandatory registration regime for gifts and hospitality).

For Decision
(Pages 19 - 24)

9. **ANNUAL REPORT OF THE STANDARDS COMMITTEE**

A report of the Town Clerk setting out the Committee's key activities following changes to the City Corporation's standards arrangements, which will inform the Committee's Annual Report to the Court of Common Council, in accordance with the Committee's terms of reference.

For Information
(Pages 25 - 30)

10. **CO-OPTED MEMBER APPOINTMENTS- UPDATE**

The Town Clerk to be heard in respect of the arrangements to appoint two Co-opted Members of the Standards Committee.

For Information

11. **PROTOCOL ON MEMBER/OFFICER RELATIONS**

As the Committee's terms of reference now include responsibility to keep under review and monitor the Protocol on Member/Officer relations, Members are asked to consider the Protocol.

For Discussion
(Pages 31 - 40)

12. **REPORT OF ACTION TAKEN BETWEEN MEETINGS**

The Committee is asked to note a report of the Town Clerk in respect of a decision taken under delegated authority, in accordance with Standing Order no. 41(b), since the last meeting of the Committee.

For Information
(Pages 41 - 44)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**